

Minutes of the meeting of Barton Stacey Parish Council held at 19.30 pm on Tuesday 16th June 2020 as a virtual zoom meeting.

Meeting opened at 19.30pm. Cllr Prideaux opened the meeting. **Present:** Cllr N Prideaux (Chair), Cllr D Oliver (Vice-chair) Cllr N Cooper, Cllr B Jayes, Cllr C Sherwood, Cllr A Bettle-Shaffer **Also present:** The Clerk – Mrs Jo Gadney, Borough Councillor – Cllr David Drew, County Councillor – Cllr Andrew Gibson. **Members of Public** – 4 (of which 3 are standing as councillors)

PUBLIC PARTICIPATION For ten minutes residents are invited to address the Parish Council, make comment on items on the agenda or raise matters for consideration at a future meeting. None

21.89 Apologies. None

21.90 Declarations of Interest None

21.91 Minutes of the previous Meeting and actions arising

a) To approve the minutes of the full council meeting dated Tuesday 19th May, 2020. Proposed and approved. To be signed by Cllr Prideaux when possible. Action points. Cllr Prideaux confirms that the only item to mention is the road surface outside Police Cottages which he will bring up with Cllr Gibson in his report.

21.92 Co-opting new councillors

Cllr Prideaux introduced all 3 members parishoners who are willing to be co-opted onto the council. Victoria Oliver-Bellasis, Michael Jackson and Chris Coates. There are 3 vacant seats. First seat: Victoria Oliver-Bellasis was proposed by DO and seconded by ABS. Second seat: Chris Coates was proposed by NC and seconded by DO. Third seat: Michael Jackson was proposed by NC and seconded by ABS. All three have, previous to the meeting, signed their Declaration of Office forms, witnessed and also signed by the Clerk and were welcomed by Cllr Prideaux to officially join the meeting as co-opted councillors.

21.93 The Borough and County Councillors reports

a) Borough Councillor – Cllr David Drew – Congratulations to all three new councillors. Cllr Drew confirmed that TVBC is broadly responsible for housing, planning and bins. TVBC has a list on its website of a shop local directory. Free parking in TVBC car parks for first 2 hours until mid July. Will leave Cllr Gibson to speak about the extra capacity for bottom ash at Raymond Brown site. TVBC have already given £27m to local businesses and community groups. There is also a Discretionary Grant which is available. Andover Town Centre has now re-opened with 2m spacing. 3 positions are available at the South Central Ambulance Service as a Governor – see their website for details. Cllr Prideaux asked Cllr Drew about the new booking service for the Household Waste recycling centre and how hard it is to get a slot. Cllr Gibson will discuss this as HCC not TVBC. Cllr Drew reminded the council how important TVBC take fly tipping and please to just keep hold of your rubbish for now (rather than fly tipping it) ABS confirmed that the drive is currently free of any rubbish. BJ confirmed there was a fly tip close to Raymond Brown.

b) County Councillor – Cllr Andrew Gibson – HCC have a £2bn turnover. Current problem is that Adult services are currently experiencing huge costs with no revenue coming in. The Household waste recycling centres are now taking online bookings for slots 48 hours ahead. It has been done to stop huge queues causing tailbacks and disrupting traffic flow in towns. Raymond Brown have been given the extra capacity for their bottom ash while the construction industry was on lockdown. Cllr Gibson will keep a very close eye on this as it is only a temporary licence. He will attend his first Regulatory Committee meeting shortly which will be one of the items which will be discussed. HCC have some money which will be given to help cycling in Hampshire (unsure of amount at the moment) Cllr Gibson has escalated the issues with the road surface at the north end of the Street to Highways and it has been reported by the Clerk and residents on the HCC portal.

21.94 Councillor reports

ABS confirmed that the TVBC new app is amazing and having reported a bonfire recently the situation was settled within an hour of using the app. CS wanted an update regarding the large logs on the side of the recreation ground. Clerk confirmed the large logs have gone and the smaller ones should be gone by the end of this week. CS wanted to say she visited the Household waste recycling centre this week and

had a positive experience and the staff were excellent. ABS has recently visited 2 Covid drive through stations and wanted to report how professional it was. NP confirmed no deaths of covid in the parish. Speeding has increased from the north since lockdown restrictions have been eased. The SID will be placed outside The Granary next. Clerk has written to LHEO to remind staff that the speed limit is 30mph. The owners of The Old School House would like to move the salt bin from the verge outside their property. **Action** The Clerk will advise them how this is done through HCC. It will need to be rehoused close by.

21.95 Covid-19

- a) Update of help sought and given since last virtual meeting – The Clerk hasn't heard from anyone since the last meeting that has needed help.
- b) Discuss/agree re-opening of the MUGA for tennis and basketball in line with Government guidelines – Proposed and resolved to keep the MUGA locked and to remain closed due to the problem that if opened it would not be possible to police others using it for football and netball. Once playgrounds re-open then the MUGA will be opened.

21.96 Finance

FINANCIAL STATEMENTS May 2020

Treasurers Actual	In	Out	Balance
Closing balance as at 3 May 2020			£19,402.76
Payments received May	£800.00		
Payments cleared during May		£2,858.46	
Total closing balance 1 June 2020			£17,344.30
Business Instant Access Actual			
Opening balance as at 3 May 2020			£21,164.30
Payments received May	£17.52		
Payments cleared May		£0	
Total Closing balance 3 May 2020			£21,181.82
Invoices yet to be paid			
Clerk's salary less pension		£528.00	
Clerk's expenses		£26.00	
Admin costs		£52.99	
Greensmile Ltd inv 7367		£535.50	
One Two Tree Ltd		£240.00	
Malcolm Green – fence		£217.62	
Business stream (DD)		£17.68	
Total		£1,617.79	
Total estimated balance available			£36,908.33

- a) To receive and approve the May monthly financial statement.
Proposed and seconded to approve the May financial statement.
- b) Discuss/review internal audit report and agree action plan following recommendations.
Cllr Prideaux read out the comments from the report. The grant section of the website has been updated. No further action therefore required.
- c) To receive for approval the Annual Governance and Accountability return year ending 31st March 2020
 - i) Annual Governance Statement in Section 1 – Cllr Prideaux read out all the statements and confirmed yes to all questions 1-8 and n/a for question 9. Proposed and resolved to sign off section 1. Cllr Prideaux signed section 1. The Clerk will do the same following the meeting and include the minute reference.
 - ii) Accounting Statements in Section 2 – looked through and confirmed the figures. Proposed and resolved to sign off section 2. Cllr Prideaux signed section 2. The Clerk will do the same following the meeting and include the minute reference.
- d) Retrospectively approve HALC invoice signed at May meeting for HR consultancy – PC confirmed the Bronze package for HR consultancy totalling £160 plus VAT. Proposed and resolved to go ahead on this basis.

These minutes are a true representation of the meeting. Signed and Dated _____

e) Discuss/approve grass cutting contract quotes due to start in March 2021 – Clerk confirmed 3 quotes. A £5455 plus VAT, B £5610 and C £6545 plus VAT. Proposed and resolved to go with Company A who are the current contractors Greensmile.

f) Discuss/agree extra monies to be ring-fenced following donations for planning consultant covering invoice amount. This amount totals £50. Proposed and agreed to ring-fence this amount which can be used for any further legal advice that may be required for planning application 20/00466/FULLN.

21.97 Planning applications. Discuss/agree

a)20/01112/FULLN – Erection of single and 2 storey rear extension, following demolition of conservatory, erection of garage, alterations to fenestration, and conversion of loft to additional accommodation, including removal of chimneys at 8 Pheasant Close, Barton Stacey, SO21 – It was noted that car parking at the front of the property needs to be addressed however it is believed that both parties are now happy with situation. Bat survey has come back that no bats were living within the property. Proposed and agreed with Neutral decision but for Clerk to include comments re parking. **Action** Clerk to place comments on TVBC portal.

b) Update on application 20/00466/FULLN - Cllr Prideaux spoke to the case officer at TVBC and a decision won't be made until July as numerous consultees still haven't submitted their comments. She will speak to Cllr Prideaux when there is a decision.

21.98 Pavilion project

Cllr Prideaux confirmed that the working party is almost complete with various residents including a representative from the Football Club and Netball Club along with himself and Cllr Oliver from the parish council. The first meeting will be confirmed once face to face meetings can take place.

21.99 Regulatory Items

Review and approve Virtual Meetings policy
Proposed and resolved to approve the policy.

22.00 Clerk's Report

The SID is now up and working and currently located outside Doormerwood. The playground works have recently taken place. A few items are still outstanding but should be completed shortly.

22.01 Communications

a)Discuss/agree councillors on committees/working parties and responsibility for areas in the parish Village Hall - Cllr. Sherwood, Planning Committee Cllr.(s) Cooper, Sherwood, Jayes, Bettle-Shaffer Parochial Church Council -Cllr. Prideaux, Highways/Roads - Cllr(s) Prideaux & Jackson, Communications /welcome pack- Cllr(s). Prideaux, Cooper, Bettle-Shaffer, Oliver. Outside Bodies TVAPC/ Raymond Brown Cllr. Cooper (RB) & Cllr Prideaux (TVAPTC), Footpaths -Cllr Jayes & Volunteers, School contact- Cllr. Sherwood, Play Areas - Cllrs. Jayes & Oliver–Bellasis, Website /IT - Cllr Bettle-Shaffer, HR working Group -Cllr(s) Oliver & Prideaux, Dog warden -Cllr Sherwood, Tree warden - Cllr Sherwood, Budget working Party - Cllrs Prideaux & Sherwood & Coates, Zero waste campaign -Cllr Oliver. Areas of responsibility: The Street/Church Farm/Drayton/Dever Springs – Cllr Oliver, Ringbourne Copse – Cllr Cooper Beadon Meadow/Greenacres/Gravel Lane – Cllr Oliver & Cllr Bellasis, Cocum/Hill Farm/Sutton Scotney – Cllr Prideaux, Kings Elms/Newlands/Bullington Lane/Bertune – Cllr Coates, Roberts Rd/East Road/Roman Way – Cllrs Sherwood/Jayes, West Road/ Pheasant Close/Partridge Close – Cllr Jackson Bransbury – Cllr Bettle-Shaffer, Newton Stacey – Cllr Prideaux

b)Welcome Pack update – Discuss/approve printing quotes and distribution numbers. The Clerk confirmed one quote, but waiting for another. In the meantime she will work out how to put all the information into a document to go to the printers. This will be discussed at the July meeting.

Meeting Closed: 20.42

Next Meeting: Tuesday 21st July, 2020

Summary of Actions:

Paragraph	Description	Who
21.94	Contact HCC contact re salt bin	Clerk
21.97a	Confirm planning decision to TVBC	Clerk

These minutes are a true representation of the meeting. Signed and Dated _____