

Minutes of the meeting of Barton Stacey Parish Council held at 19.30 pm on Tuesday 19<sup>th</sup> May 2020 as a virtual zoom meeting.

Meeting opened at 19.30pm. Cllr Prideaux opened the meeting. **Present:** Cllr N Prideaux (Chair), Cllr D Oliver (Vice-chair) Cllr N Cooper, Cllr B Jayes, **Also present:** The Clerk – Mrs Jo Gadney, Borough Councillor – Cllr David Drew. **Members of Public** - 5

**PUBLIC PARTICIPATION** For ten minutes residents are invited to address the Parish Council, make comment on items on the agenda or raise matters for consideration at a future meeting.

The Clerk read out a letter from a resident in Bransbury.

Thanks for the Agendas of the General meeting and the council meeting to be 'held' on 19th May. My only comment is sadly I have no idea who half the councillors are - it was usual, in the past, that councillors made themselves known to the people that they are representing - ie took the trouble to meet people to see if they had any problems, suggestions - in other words were interested in the needs of their 'parishioners' by going to say 'hi', and not just expect everyone to follow them on Facebook etc. Obviously this is impossible at the present time, but it would be good in the future. Naturally, if it came to an election I would be unable to vote as I would never, on principle, vote for someone I did not know. Good idea to get someone from Bullington/Newton/Bransbury to fill the vacancies - obviously the present councillors have no interest in the hamlets, as we have never met them - Sad. Interested to see what happens re the Pavillion - combine a new Pavillion with a new village hall, subsidised by the sale of the existing hall for a small building/dwelling?

**21.76 Apologies.** Received and accepted – Cllr Sherwood & Cllr Bettle-Shaffer.

#### **21.77 Declarations of Interest**

None

#### **21.78 Minutes of the previous Meeting and actions arising**

a) To approve the minutes of the full council meeting dated Tuesday 21<sup>st</sup> April, 2020. Proposed and approved. To be signed by Cllr Prideaux when possible. Action points. Raymond Brown site. As discussed at the last meeting RB have been given extra capacity for bottom ash while the construction industry is on lockdown. A Longparish resident has noticed that RB seem to be in contravention of their permission (no site security and no hard standing) Cllr Andrew Gibson has been informed and there was an email reply from the Enforcement officer which has been circulated. Cllr Drew is aware of the issue but it is an HCC matter.

#### **21.79 The Borough and County Councillors reports**

a) Borough Councillor – Cllr David Drew – firstly congratulations to Cllrs Prideaux and Oliver on their election. Re planning application 20/00466/FULLN Cllr Drew has spoken to the planning officer and recommended that it go to NAPC if likely to be given permission. Most of the consultees have objected with 1 neutral. £27m has been given to local businesses to support them during Covid-19 outbreak. Raymond Brown site – Cllr Drew believes the material in the new area is inert. Car parks are due to remain free until early July. Huge thanks to all those who have volunteered during the Covid-19 outbreak. TVBC website has a list of firms where you can shop locally.  
b) County Councillor – Cllr Andrew Gibson – no report received

#### **21.80 Parish Matters**

Update on bridge (collapsing) and culvert (clearing out) around entrance to Wheat Cottage- Residents will sort the bridge out before the winter. The Clerk has reported the blocked culverts on the HCC portal.

#### **21.81 Councillor reports**

DO – the road surface outside Old Police Cottages is getting worse. It has been reported numerous times on HCC portal. Only the pot holes were filled in during the wet/winter weather. Clerk & Cllr Gaines both spoke to Andrew Gibson about it as it wasn't included in the future works HCC set out. **Action** Cllr Prideaux to remind Cllr Gibson. Wanted to say a huge thank you to both the shop and pub for everything they are doing to help residents during this pandemic. The shop has a wonderful selection of

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food stuffs and the pub serving take away meals 3 days a week. Cllr Prideaux agreed that they are doing an outstanding job. BJ – continues, along with Clerk, to water the wildflower area using the neighbours hose. **Action** Clerk to put up a small sign reminding people to keep off the area.

**21.82 Covid-19**

Update of help sought and given since last virtual meeting – again many thanks to all those who have offered to volunteer or who are volunteering for those self-isolating. Again thanks also to the shop and Swan Inn.

**21.83 Planning applications. Discuss/agree**

a) 20/00891/TREEN – Mulberry (T1)- Selective branch reduction to relieve stresses posed to lower weak unions. Crown raise up to 6meters on North facing side. European Larch (T2)- Removal not suited to area, 60% of canopy is dead, replacement of Native species at Virginia Cottage, Cocum Road, Barton Stacey, SO21 3RH – Proposed and Resolved to log a “neutral” decision. **Action** Clerk to confirm on TVBC portal.

b) Update on application 20/00466/FULLN including review of enforcement officers comments and whether a formal comment should be submitted regarding the new access. Of concern is the new access which has been formed and old hedge removed. The enforcement officer has commented that this will all be dealt with within the current application. BSPC included these items within their objection to the application. Standing orders suspended 20.19 to ask a resident. He confirmed that the Enforcement officer doesn’t seem unduly worried about these items and has referred them to the planning officer in charge of the application. Standing orders suspended at 20.21 Cllr Drew confirmed that the Enforcement Officer is still within the planning team at TVBC and if permission is given for the application then the Enforcement Officer can then take action. Proposed and seconded for Cllr Drew to follow this up with both officers.

**21.84 Finance**

FINANCIAL STATEMENTS April 2020

<b>Treasurers Actual</b>	<b>In</b>	<b>Out</b>	<b>Balance</b>
Closing balance as at 1 April 2020			£11,170.19
Payments received April	£12,398.50		
Payments cleared during April		£4165.93	
<b>Total closing balance 3 May 2020</b>			<b>£19,402.76</b>

<b>Business Instant Access Actual</b>	<b>In</b>	<b>Out</b>	<b>Balance</b>
Opening balance as at 1 April 2020			£21,895.83
Payments received April	£18.47		
Payments cleared April		£0	
<b>Total Closing balance 3 May 2020</b>			<b>£21,164.30</b>

<b>Invoices yet to be paid</b>	<b>In</b>	<b>Out</b>	<b>Balance</b>
Clerk’s salary less pension		£528.00	
Clerk’s expenses		£26.00	
Admin costs		£0.00	
Greensmile Ltd inv 7217		£535.50	
HALC inv 3898 Halc/nalc levy		£356.96	
HALC inv 4005 HR bronze		£192.00	
Southern Planning practice		£900.00	
Printing covid leaflets – Cllr Gaines		£122.00	
Do the Numbers Ltd – internal audit		£320.00	
<b>Total</b>		<b>£2,858.46</b>	
<b>Total estimated balance available</b>			<b>£37,708.60</b>

a) Receive and approve monthly financial report for April. Proposed and resolved the financial report. Cllr Prideaux will sign the statement ASAP. Cllr Prideaux also wanted to thank various residents who offered to donate some money to help go towards the payment of the planning consultant, which was agreed at the April meeting.

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- b) Review actual v budget year ending 31 March, 2020 – Proposed and resolved the actual v budget. Cllr Prideaux will sign following the meeting, when possible. Clerk confirmed that the MUGA expenditure was included in this however it was predicted in budget 18/19 so expenditure looks large. Income was large too due to the VAT rebate from the expenditure on the MUGA (again which was in 18/19 budget)
- c) Review bank reconciliation year ending 31<sup>st</sup> March, 2020 – Propose and resolved to sign off bank reconciliation. Cllr Prideaux to sign after the meeting, when possible.
- d) Confirm adding/removing councillors for bank account signatories following councillors resignations. Proposed and Resolved to add Cllr Oliver to become a bank signatory. **Action** Clerk to get the TSB forms signed and sent to TSB.

**21.85 Zero Waste Update**

Not a great month for zero waste mainly due to the use of many single use/disposable items due to covid-19 and thus has taken a back burner. However the Launchpad have confirmed that they would like to get involved. Cllr Oliver is looking into grants for a compost heap at the allotments.

**21.86 Pavilion project**

Cllr Prideaux wanted to confirm that this project will require input from residents in the form of a working party but led by the PC. Representatives to include the village netball and football clubs.

**21.87 Clerk’s report**

The Clerk and Ex-chairman had agreed a Virtual meetings policy (under delegated powers) which will be retrospectively signed off at the June meeting. The new bench has been installed on the recreation ground and looks lovely – many thanks to the donor for this. The Lengthsman visited on Monday 4<sup>th</sup> May and trimmed the entrance to the burial ground, entrance of the allotments and the whole of school path from Bullington Lane to the back field. The grass cutting has mainly continued through lockdown on the open spaces, however the playground had been left and was cut on Monday 11<sup>th</sup> May. The renewal invoice for HALC HR services will be paid this month. They now offer different levels of membership (Bronze, silver & gold) Bronze level looks suitable for our purposes. If for any reason throughout the year BSPC want to upgrade this is possible. The invoice totals £160 plus VAT (compared to £150 plus VAT last year) Playground works agreed at March meeting will be starting on Tuesday 26<sup>th</sup> May and will take 2 days to complete. Internal audit completed by Do the Numbers Ltd on Monday 18<sup>th</sup> May. AGAR to be signed off at the June meeting.

**21.88 Vacancies on the parish council**

It was agreed to speak to Victoria Oliver-Bellasis, Mike Jackson and Chris Coates in order to co-opt them for the June meeting. The June West Dever News will also have details of the vacancies so could have some interest.

Meeting Closed: 20.36

Next Meeting: Tuesday 16<sup>th</sup> June, 2020

**Summary of Actions:**

<b>Paragraph</b>	<b>Description</b>	<b>Who</b>
21.81	Speak to Andrew Gibson re road surface	Cllr Prideaux
21.83a	Confirm planning decision to TVBC	Clerk
21.84d	Get paperwork to TSB	Clerk