

Minutes of the meeting of Barton Stacey Parish Council held at 19.30 pm on Tuesday 17th March 2020 at Barton Stacey Village Hall.

Meeting opened at 19.30pm. Cllr Gaines welcomed everyone to the meeting. **Present:** Cllr S Gaines (Chair), Cllr J Lovell, Cllr N Prideaux, Cllr N Cooper, Cllr B Jayes. **Also present:** The Clerk – Mrs Jo Gadney, Borough Councillor – Cllr David Drew. **Members of Public** - 1

PUBLIC PARTICIPATION For ten minutes residents are invited to address the Parish Council, make comment on items on the agenda or raise matters for consideration at a future meeting.

The Village Agent has requested some printing of leaflets to go into all letterboxes to help with the Coronavirus situation. One to pop through a neighbours door and another with some useful phone numbers if people need help. Suggest to go along with West Dever News April edition. Cllr Gaines confirmed this will be discussed/agreed within Resilience agenda item.

21.51 Apologies. Received and accepted – Cllr Bettle-Shaffer, Cllr Sherwood, Cllr Oliver. Cllr Patis- no apologies received

21.52 Declarations of Interest

To receive and record declarations interest on the agenda. None

21.53 Minutes of the previous Meeting and actions arising

a) To approve the minutes of the full council meeting dated Tuesday 18th February, 2020. Proposed and approved. Signed by Cllr Gaines. Action points. No news from MOD about the tree cutting done last month. Pot holes been filled at Wheat Cottage entrance. Muddy front garden on Roberts Road affecting pavement – Chairman spoken to resident. Compost area in allotment to be discussed later.

21.54 The Borough and County Councillors reports

a) Borough Councillor – Cllr David Drew – Had some notes from Up Somborne and Goodworth Clatford re ideas to help those confined at home with Coronavirus. Test Valley BC now has a free lettings service for landlords. Another fly tipper has been prosecuted. Schools experiences issues as teachers now self-isolating. Some children rely on a hot school meal everyday so once schools are shut they could suffer. JL asked what the £7.5bn has been spent on which she saw in a local newspaper – maybe the Chantry Centre? NP asked if Raymond Brown is continuing to looking to develop the land that Wheelabrator were going to use. Nothing confirmed at the moment. JL did mention that if staff were unable to come to work the IBA facility will continue to receive deliveries, so stock piles may increase.

b) County Councillor – Cllr Andrew Gibson – sent apologies but unable to attend

21.55 Parish Matters

a) Update on plans for VE Day celebrations – It was decided that this would now not be going ahead, but maybe instead get something to commemorate it for the parish

b) Discuss/agree SEN grant application for a community generator – the grant fund currently closed with no date yet confirmed for reopening it.

c) Discuss/agree quotes for addition of lower hand rails to bridge on back of rec – quote of £125. Proposed and agree to go ahead with the work. Clerk and Chairman to confirm height of rails.

d) Discuss/agree request for Frying High to operate every Thursday from 4-6pm – Proposed and agreed to allow this.

e) Discuss/agree quotes for post and chain for turning circle to protect grass – the plastic ones are not in keeping with rural location. Wooden ones not ideal but worth measuring out and costing them up. Clerk to keep looking at options. **Action** Chairman to speak to school with reference to the car that is parked regularly in front of basketball post.

f) Confirm volunteers to help distribute wildflower earth on Wednesday 25th March. Confirmed 0930 on Wednesday 25th March. SG, JG, BJ, NP and NC can help.

Proposed and agreed to bring item 9 forward as important to discuss

21.56 Resilience planning

These minutes are a true representation of the meeting. Signed and Dated _____

a) Flooding – Village email system, shop delivery, sandbag availability, Village Agent, Generator – just a reminder that HCC and TVBC have sandbags at the ready if they are needed. A working group to be reinstated to finish the Resilience Plan in next business year.

b) Coronavirus i) Business continuity and government guidelines re meeting and staff. Within Financial Regulations clerk has delegated powers for payments up to £500 along with the chairman. Propose a motion:- To consider extending the delegation of Council decisions and payments to the Clerk in conjunction with the Chairman or any other councillor (unless impossible), during any period of restricted activity in respect of the Covid-19 virus. Such delegation to enable the council to fulfil its responsibilities to its residents, suppliers, contractors and staff. Proposed and seconded can be carried. Propose a motion:- to give another councillor with bank signatory the login details of council's bank account in case Clerk or Chairman are unable to. Proposed, seconded and carried. Re planning decisions the PC await further details. ii) parish communications and volunteers. Suggest printing 2 A5 documents. One which residents can put their own details on and post through neighbours doors in case they need help. The other one which has contact details in case of needing help and nowhere else to turn. Agreed to include Clerk, Chairman and Village Agent's contact details. Also agreed to build up a bank of volunteers for jobs such as picking up prescriptions, dog walking, a regular phone call or delivering shopping. **Action** Clerk to do this via email distribution list, Peeps and website. Cllrs agreed to use PEEPS during at this time to advise of postings on website. **Action** Chairman will contact printers for quote but will need to approve very quickly in order to get printed to go out with April West Dever News. **Action** Clerk to contact WDN deliverers to ask them if they would include the inserts. Food bank ideas – could we use the old laundry at the shop to store items or church. Best way is to ask people to nominate low income residents who may need some help to put food as people are often reluctant to come forward. **Action** Clerk to contact Unity about co-ordinating this. Proposed and agreed to use some of the Community Fund reserves to purchase initial supplies and go ahead with food bank type facility, but could look at residents donating items too. **Action** JL to speak to Andover Food bank to find out costings of various sizes of hampers and contents. **Action** SG/JL to speak to shop to see if they would purchase items via their wholesalers and sell to PC at retail prices. Proposed and agreed for Clerk to pass on email distribution list to another councillor (possibly Cllr Bettle-Shaffer) in case of incapacity.

21.57 Councillor reports

NP – any update re railings outside the shop. JL has spoken to shop and TVBC not PC responsibility as private property. Burial ground issue with a recent burial when water levels high. To discuss amending policy at next meeting. BJ – attended RoSPA playground inspection course which was well worthwhile. It is good practice to carry out an in depth quarterly check which he is happy to do. SG – compost area in allotment – resident suggested this as a Zero Waste Project but is a project for PC – PC agreed to this but now will be delayed. JL – would like to set up Roberts Road as a no cold calling zone. To add to April agenda.

21.58 Pavilion and Recreation Ground

- a) New pavilion project – parish engagement. SG and the Clerk visited South Wonston recently and spoke to their clerk. Put on hold for a couple of months.
- b) Verbal report from relevant councillor on state of pavilion following monthly visits – Cllr Cooper visited the pavilion, it required sweeping.
- c) Discuss/agree use of recreation ground for family party on Saturday 25th July, 2020 – proposed and agreed to give permission. **Action** Clerk to send paperwork.
- d) Discuss/agree an event on the MUGA to encourage use – Eg walking football, netball tournament challenge. Delay this for now.
- e) Discuss/agree on work required at play areas and approve quotes. Considered quotes. Agreed to go ahead with those suggested by Clerk to Company 1 totalling £2296.06. Proposed and agreed to use the remaining £455 in playground fund and remainder from CiL (Barton Cottage) ring fenced reserves.

21.59 Zero Waste Campaign

Update report from Zero waste group – no update as Cllr Oliver not present.

21.60 Planning applications

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Summary of Actions:

Paragraph	Description	Who
21.55e	Speak to school about parking on pan handle	Cllr Gaines
21.56bii	Ask for volunteers for those vulnerable or over 70s	Clerk
21.56bii	Contact printers for quote for inserts for WDN	Cllr Gaines
21.56bii	Contact distributors of WDN to wait for inserts	Clerk
21.56bii	Speak to unity about what BS doing to help others	Clerk
21.56bii	Speak to foodbank in Andover re packages of various sizes	Cllr Lovell
21.56bii	Speak to shop about purchasing some items through them and poss of storing in old laundry	Cllr Lovell/Gaines
21.58c	Send paperwork for party on rec 25 July, 2020	Clerk