

Minutes of the meeting of Barton Stacey Parish Council held at 19.30 pm on Tuesday 21st January 2019 at Barton Stacey Village Hall.

Meeting opened at 19.30pm. Cllr Gaines welcomed everyone to the meeting. **Present:** Cllr S Gaines (Chair) Cllr J Lovell, Cllr D Oliver, Cllr N Prideaux, Cllr N Cooper, Cllr B Jayes, Cllr D Patis. **Also present:** The Clerk – Mrs Jo Gadney. **Members of Public** - 2

PUBLIC PARTICIPATION For ten minutes residents are invited to address the Parish Council, make comment on items on the agenda or raise matters for consideration at a future meeting.

It was agreed that the member of the public who would like to speak about the forthcoming Love run will do so in Parish Matters section g, which will be the first item under Parish Matters.

21.21 Apologies. Received and accepted – Cllr Bettle-Shaffer & Cllr Sherwood.

21.22 Declarations of Interest

To receive and record declarations interest on the agenda. None

21.23 Minutes of the previous Meeting and actions arising

To approve the minutes of the full council meeting dated Tuesday 19th November, 2019. Proposed and approved. Signed by Cllr Gaines. Action points. Fences now removed on Gravel Lane. HCC confirmed that rough service on approach to Hill Farm Garage will be fixed.

21.24 The Borough and County Councillors reports

a)Borough Councillor – Cllr David Drew – Wheelabrator are running approx. 1 month behind schedule. DD attended planning meeting which Samantha Owen held regarding Wheelabrator. New tap and pay machines now in Test Valley car parks. More straightforward charging of £1 for 2 hours and free after 4pm. Various dash and go car park spaces too. DD will send this to the Clerk to circulate. Now 18 electric car charging points. Climate emergency plans are being devised by the scrutiny committee at TVBC. Andover TC recently presented the new master plan to local businesses. Cllr Prideaux commented that many businesses have pulled out of Andover. Footfall is being counted. 20,000 sand bags are ready for use if needed.

b)County Councillor – Cllr Andrew Gibson – Winchester registry office now allows civil partnerships for opposite sex couples following the recent law change (previously only allowed for same sex couples) HCC still need to find £80m of savings over the next 2 years. HCC expect Wheelabrator to make a full national planning application in the Spring. Despite HCC declaring a climate emergency they don't have any money to be able to spend on it however an action plan has been approved. Parishes are coming up with their own ways to reduce their own carbon footprint. Residents need to register their vehicles to be able to use Hampshire household waste sites. (20.12 AG and Mr Barber leave.)

21. 25 Parish Matters

g) Discuss/agree request to use pavilion for the LOVE (Linking our VillagES) fun run to raise the profile of the incinerator – Standing orders suspended (20.00)for presentation by Jeremy Barber. The love run will take place on Sunday 9th Feb. Mr Barber showed councillors the route. Cllr Gaines confirmed that the PC can use the email system to call for volunteers etc. It is hoped to use the recreation grounds in both Longparish and Barton Stacey. Ideally keep off the football pitch itself as currently very wet. Standing orders replaced (20.10) Proposed and approved to use the pavilion and recreation ground for the event at no charge. **Action** Clerk to send paperwork to Mr Barber.

a)update on plans for VE day celebrations – A member of the public would like to be involved in the planning of the event. Plan to keep the event simple and family friendly. Friday 8th May, 2020 from 12-4pm. Although initially thought The Green would be best, on reflection the recreation ground would be more sensible due to facilities/pavilion and possible business for the shop/pub. People to bring own food for a picnic and the WI happy to host a tea tent. Possibly fancy dress and prizes. Make and do bunting ideas. Approach military families to help with decoration of area.

b)Discuss agree ideas for i) nature area between playground and pavilion & updates re grants available – Cllr Jayes met up with the resident to go through ideas for area. Site cleared initially, grass cut, annual grass cutting, path throughout, raised planters (various sizes) rustic bench. Quote of £380 to do the initial clear of area. **Action** Clerk to check with TVBC re permission for this work. Proposed and

approved to go ahead with this work (once permission sought from TVBC) and to decide at a future meeting about other ideas/costs. Grants – TVBC CAF and possibly Igas ii) discuss/approve costs for wildflower area on recreation ground – Earth is £365 plus VAT and £10 for weedkiller. Discussions took place as to whether the PC should/could use Glycosphate (Round up) **Action** Clerk to check with TVBC for advice when used as a one off. Proposed and approved (assuming a go ahead response from TVBC) to go ahead with the work.

c) Discuss/agree applying for Woodland Trust free tree pack (for delivery in November) – to be discussed at February meeting

d) Discuss/agree request from resident for a pizza van to operate on the car park or areas by Primary School – **Action** Clerk to ask resident for various licences paperwork that he would be required to get.

e) Discuss/agree PC completing NALCs consultation on Unauthorised Encampments – Cllr Cooper and The Clerk will complete the questionnaire.

f) Signs – discuss/agree/approve i) whether the sign on the back field should be replaced as rotting – decided to remove sign and not replace. ii) quote for installation of sign by pavilion/emergency vehicle area - £45 to install the sign. Proposed and agreed to go ahead with the installation. **Action** Clerk to put up an A4 sign on the front of the MUGA door to remind users to close the door on exit.

21.26 Councillor reports

NP – Alfred Homes – 1 house remaining. Gravel Lane will be tidied up when a bit drier. The automatic gates are fine under permitted development. A pedestrian gate has also been added. BJ – He met the developer to discuss the tree work on Bullington Lane. An arborist will be completing this shortly. Bransbury now has fibre to the door.

21.27 Play

a) Review of BSPC Fun and fitness project – Many projects now complete – Trim trail, MUGA, basketball net and new equipment in playground. Suggested for the Cabinet member for Leisure at TVBC come and speak at the February meeting. **Action** Cllr Lovell to invite him.

b) The next step – discuss and agree the launch of a new pavilion and agree ring-fencing all or part of the CiL monies for this project. Agreed to announce this to the village in the WDN March edition.

c) Update on inspections of play areas – Annual Inspections were completed in December to be discussed at February meeting. **Action** Clerk to look for an inspection course for Cllr Jeyes.

21.28 Planning Act (2008) and the Infrastructure Planning (Environmental Impact Assessment) Regulation 2017-Regulations 10 and 11 – Application by WTI/EFW Holdings Limited (the applicant) for an Order granting Development Consent for the Wheelabrator Harewood Waste-to-Energy Facility (the Proposed Development)

a) Update from KTVB – DD covered most items. Question asked as to how you find out when an application goes in? Samantha Owen will find out. Caroline Nokes is due to meet the Secretary of State very soon.

b) Discuss request from Cllr Lovell to use BSPC response to Wheelabrator for HALC initiative – Cllr Lovell attended a HALC board meeting in December where she discussed the Wheelabrator application and the impact of a National Infrastructure project process on a small parish council like ours. This occurred before the PC response was in the public domain, so required approval PC for use.

21.29 Planning applications

a) To receive planning committee decisions in respect of planning applications received since last meeting – 19/02779/TREEN, 2 Police House, Barton Stacey, T1 sycamore – reduce crown by approx. 5 m. Support. 19/02768/TREEN, The Old Plough, Barton Stacey, T1 Beech – canopy reduce by 2.5/3m – support. 19/02780/TREEN, Street Farm Cottages Barton Stacey, T1 Cyrus – Fell, Support. 19/02858/TREES, junction of Bullington Lane, carry out various tree works as described in application, own application. 19/02181/CPLN, Bank of river Dever, Certificate of proposed lawful development for the erection of a fishermans bothy. Support.

b) Discuss sale of shared ownership property at Ringbourne Copse – Cllr Gaines read out the exchanges between David Drew and various staff at TVBC as to how one of the shared ownership houses has now been bought outright. This was due to a change by Government which didn't require Local Authority involvement. Asked David Drew to find out where TVBC are now at and report back to the PC.

21.30 Finance

FINANCIAL STATEMENTS November/December 2019

Treasurers Actual	In	Out	Balance
Closing balance as at 3 Nov 2019			£21,009.93
Payments received November	£9,506.15		
Payments cleared during November		£4,817.65	
Total closing balance 1 December 2019			£25,698.43

Business Instant Access Actual			Balance
Opening balance as at 3 Nov 2019			£13,659.60
Payments received November	£11.55		
Payments cleared November		£0	
Total Closing balance 1 Dec 2019			£13,671.15

Treasurers Actual	In	Out	Balance
Closing balance as at 1 Dec 2019			£25,698.43
Payments received December	£850.50		
Payments cleared during December		£847.62	
Total closing balance 1 January 2020			£21,009.93

Business Instant Access Actual			Balance
Opening balance as at 1 Dec 2019			£13,648.43
Payments received December	£11.19		
Payments cleared December		£0	
Total Closing balance 1 January 2020			£13,682.34

Invoices paid between meetings (cleared during December)

Clerks salary, expenses, admin	£551.53
Laszlo Olchvary – installation of bike racks	£195.00
SSE – pavilion	£101.09
HCC – hall hire for open meeting	£20.00

Invoices yet to be paid

Clerk's salary less pension	£528.00
Clerk's expenses	£18.00
Admin costs	£59.64
Barton Stacey Village Hall – 1160,1164,1153,1147	£112.00
Greensmile Ltd inv 6876,6933	£1071.00
Shelter 4 Less (bike racks)	£466.56
The Play Inspection Co	£156.00
SLCC – annual membership	£126.00
Groundlord invoices 1003, 936	£1725.60
Halc - November training	£960.00
Vitaplay	£228.00
Ashley House printing	£250.80
Wessex Electrical	£126.00
Total	£5778.80

Total estimated balance available **£33,605.15**

- Receive and approve monthly financial report for November/December. Proposed and resolved the financial report. Cllr Prideaux signed the statements.
- Budget – review and approve budget 2020/2021 and confirm precept figure - Reviewed, proposed and resolved to approve budget for 2020/2021 and confirmed precept as £19,897 - a 0% increase.
Action Clerk to confirm precept to TVBC
- Approve moving £8,168.90 CiL monies into savings account and to ring-fence as CiL monies – Proposed and resolved to move into savings account.
- Approve retrospective decision to go ahead with emergency work on tree on rec totalling £650. Approved and resolved.
- Approve retrospective extra costs for tree work undertaken in November totalling an extra £138 – Proposed and resolved to approve costs.

These minutes are a true representation of the meeting. Signed and Dated _____

- f) Review and approve risk assessment and business continuity documents – Reviewed, proposed and resolved to approve documents. Cllr Gaines and Clerk signed both documents. To confirm Cllr Bettle-Shaffer will be responsible for day to day GDPR matters.
- g) Review and approve bank reconciliation as of end December 2019 – Reviewed, proposed and resolved to approve bank reconciliation. Cllr Cooper signed the document.

21.31 Zero Waste Campaign

- a) Update report from Zero Waste group – Library sessions are now recycling points (contact lenses, dental items) and the most recent session had the most drop offs yet. Cllr Oliver is going to a meeting by Greener Communities on 28th January to discuss what other PCs are doing.
- b) Discuss/agree area for composting at allotments – to discuss at February meeting.

Proposed and resolved to extend meeting by 10 minutes.

21.32 Clerk’s report

Tree work on Goldings site will be completed soon by the developer. Tree work completed on tree on rec on 17th January. Wood will be removed once ground is less muddy. Could PC sell the wood? **Action** Clerk to confirm if this is a power a PC has. Emergency tree work following storm on a tree blocking Newton Lane was carried out at a cost of £225 plus VAT. Bike racks/bollards installed and TVBC will take photos once Cllr Gaines returns. The new bench was delivered to the Green and Cllr Jayes has kindly fixed it to the ground. One local resident was upset that it was too close to her house. The gate has been removed at the entrance of West View. The automatic gate at Beadon Meadow is allowed under permitted development. A new SID site to be found, but not returning to BS until April. Awaiting news of the insurance claims following the limb fail on the recreation ground. One resident has claimed from his own insurance the other waiting to hear from our insurers re the damage to his fence. HCC are looking for path volunteers – training is given for anyone interested.

21.33 Pavilion & Recreation Ground

Verbal report from relevant councillor on state of pavilion following monthly visits. Pavilion was in a good state, but a large black marquee still present from the Fireworks.

21.34 Communications

Village directory – working party update on produce and completion target. Due to ill health no meeting has taken place. To be arranged when councillors return from holidays.

21.35 Correspondence List

None

21.36 Councillor/clerk training and Meetings

Annual Parish Assembly – Tuesday 10th March, 2020. Clerk emailed village groups with reminder of date.

Meeting Closed: 21.35

Next Meeting: Tuesday 21st January, 2020

Summary of Actions:

Paragraph	Description	Person
21.25g	Send paperwork re Love run	Clerk
21.25b	Check re clearing scrub area and re use of Round Up	Clerk
21.25d	Check re licences for pizza van	Clerk
21.25f	Clerk to put up sign to shut muga door	Clerk
21.27a	Invite cabinet member to Feb meeting	Cllr Lovell
21.27c	Dates for inspection course	Clerk
21.30b	Confirm precept with TVBC	Clerk
21.32	Can PC sell the wood?	Clerk