

Risk Assessment Form

Activity: Play Areas - General

Assessment Date: January 5th, 2019

Review Date: January 2020

Hazard and Risk	People at risk	Optional Controls	Our Controls	Our Future Controls	Ris k Level	Target date & by whom
Play Equipment - various	Public	Regular inspections by competent person. Recorded. Annual engineering inspections. Repairs done asap by competent person. Hazardous equipment removed from use/fenced off/signs erected/taped off etc. Phone number for public to report defects.	Regular inspections by competent person. Recorded. Annual engineering inspections. Repairs done asap by competent person. Hazardous equipment removed from use/fenced off/signs erected/taped off etc. Phone number for public to report defects.	Cllr Patis will complete fortnightly reports, these will be emailed to the Clerk and presented at the following full council meeting. Annual inspections will be arranged by the Clerk. Clerk to seek quotes for any repairs. Cllr Patis/Clerk fence off damaged equipment.	Low	Cllr Patis fortnightly Inspections and Annual Inspections by Play Inspection Company
Defective Surfaces – Paths Safety surfaces Open grass - Slips, trips, falls	Employees/public	Regular inspections for safety defects e.g. pot holes, glass etc (recorded). Rapid response to defect repairs. Warning signs erected as necessary Mossy areas cleared regularly Grass cutting swept up from walkways. Lighting regularly checked and repaired. Any unauthorised vehicular use monitored e.g. off road motor bikes etc., Police notified.	Regular inspections for safety defects e.g. pot holes, glass etc (recorded). Rapid response to defect repairs. Warning signs erected as necessary Mossy areas cleared regularly Grass cutting swept up from walkways. Lighting regularly checked and repaired. Any unauthorised vehicular use monitored e.g. off road motor bikes etc., Police notified.	Cllr Patis will complete fortnightly reports, these will be emailed to the Clerk and presented at the following full council meeting. Annual inspections will be arranged by the Clerk. Clerk to seek quotes for any repairs. Cllr Patis/Clerk fence off damaged equipment.	Low	Cllr Patis fortnightly Inspections and Annual Inspections by Play Inspection Company
Bins - Cuts	Employees/public	Inspected regularly and repairs done as needed. Dangerous bins removed from use, including base to prevent trip hazard. Bin constructed of toughened material. Bins emptied regularly.	Inspected regularly and repairs done as needed. Dangerous bins removed from use, including base to prevent trip hazard. Bin constructed of toughened material. Bins emptied regularly.	Cllr Patis will complete fortnightly reports, these will be emailed to the Clerk and presented at the following full council meeting. Annual inspections will be arranged by the Clerk. Clerk to seek quotes for any repairs. Cllr Patis/Clerk fence off damaged equipment.	Low	Cllr Patis fortnightly Inspections and Annual Inspections by Play Inspection Company
Fencing - Cuts	Employees/public	Fences regularly inspected (recorded). Rapid response to defect reports. Fence removed if in dangerous condition and temporary one erected.	Fences regularly inspected (recorded). Rapid response to defect reports. Fence removed if in dangerous condition and temporary one erected.	Cllr Patis will complete fortnightly reports, these will be emailed to the Clerk and presented at the following full council meeting. Annual inspections will be arranged by the Clerk. Clerk to seek quotes for any repairs. Cllr Patis/Clerk fence off damaged equipment.	Low	Cllr Patis fortnightly Inspections and Annual Inspections by Play Inspection Company

Risk Assessment (Continued)

Activity: Play Areas - General			Assessment Date:	Review Date:		
Hazard and Risk	People at risk	Optional Controls	Our Controls	Our Future Controls	Risk Level	Target date & by whom
Mowing and strimming - Various	Employees/public	SEE SEPARATE RISK ASSESSMENT SUPPLIED BY GREENSMILE	SEE SEPARATE RISK ASSESSMENT SUPPLIED BY GREENSMILE	SEE SEPARATE RISK ASSESSMENT SUPPLIED BY GREENSMILE	various	Greensmile
Seating - Injury	Employees/public	Facilities regularly inspected (recorded). Defects repaired asap. Defective seating removed from use. Seating constructed of durable materials. Seating secured to ground to minimise vandalism.	Facilities regularly inspected (recorded). Defects repaired asap. Defective seating removed from use. Seating constructed of durable materials. Seating secured to ground to minimise vandalism.	Cllr Patis will complete fortnightly reports, these will be emailed to the Clerk and presented at the following full council meeting. Annual inspections will be arranged by the Clerk. Clerk to seek quotes for any repairs. Cllr Patis/Clerk fence off damaged equipment.	Low	Cllr Patis fortnightly Inspections and Annual Inspections by Play Inspection Company
Dog Fouling Infection/ill health Bird Faeces Infection/ill health	Employees/public	Dog bins provided and emptied regularly. 'NO Dogs' signs erected. Dog warden patrols area. Grass walked and fouling removed prior to grass cutting.	Dog bins provided and emptied regularly. 'NO Dogs' signs erected. Dog warden patrols area. Grass walked and fouling removed prior to grass cutting.	Cllr Patis will complete fortnightly reports, these will be emailed to the Clerk and presented at the following full council meeting. Annual inspections will be arranged by the Clerk. Clerk to seek quotes for any repairs. Cllr Patis/Clerk fence off damaged equipment.	Low	Cllr Patis fortnightly Inspections and Annual Inspections by Play Inspection Company
Gates - Entrapments	Employees/public	Closures inspected regularly. Rapid response to defect reports.	Closures inspected regularly. Rapid response to defect reports.	Cllr Patis will complete fortnightly reports, these will be emailed to the Clerk and presented at the following full council meeting. Annual inspections will be arranged by the Clerk. Clerk to seek quotes for any repairs. Cllr Patis/Clerk fence off damaged equipment.	Low	Cllr Patis fortnightly Inspections and Annual Inspections by Play Inspection Company
Vegetation - Poisoning - cuts	Employees/public	Non-hazardous plants in play areas. Hazardous vegetation removed and/or cut well back.	Non-hazardous plants in play areas. Hazardous vegetation removed and/or cut well back.	Cllr Patis will complete fortnightly reports, these will be emailed to the Clerk and presented at the following full council meeting. Annual inspections will be arranged by the Clerk. Clerk to seek quotes for any repairs. Cllr Patis/Clerk fence off damaged equipment.	Low	Lengthsman or contractor
Assessor's signature:			Clerk's signature			
Date:			Date:			