

Minutes of the meeting of Barton Stacey Parish Council held at 7.30 pm on Tuesday 20<sup>th</sup> November 2018 at Barton Stacey Village Hall.

Meeting opened at 19.32pm. Cllr Gaines welcomed everyone to the November meeting.

**Present:** Cllr Sue Gaines (Chair), Cllr Nigel Cooper, Cllr Abi Bettle-Shaffer, Cllr Nicholas Prideaux, Cllr Cheryl Sherwood. **Also present:** The Clerk – Mrs Jo Gadney, Borough Councillor- David Drew  
**Members of Public - 1**

**PUBLIC PARTICIPATION** For ten minutes residents are invited to address the Parish Council, make comment on items on the agenda or raise matters for consideration at a future meeting.

A resident is still keen to have some kind of sign at the end of School path leading onto Bullington Lane to warn children against cycling out on to the main road. The pavement along Bullington Lane is also dangerous. The same resident wanted to know if some of the 75 trees planted around the parish could have some work done to look after them. Cllr Gaines asked if these trees could be documented. Resident confirmed he would do this along with Cllr Sherwood.

**19.32 Apologies.** Received and accepted –Cllr Patis (prior commitment) County Cllr Andrew Gibson (civic commitment ) , Cllr White (illness) Cllr Lovell (illness).

#### **19.33 Declarations of Interest**

To receive and record declarations interest on the agenda. None

#### **19.34 Minutes of the previous Meeting and matters arising**

To approve the minutes of the full council meeting dated Tuesday 16<sup>th</sup> October 2018. Approved and signed by Chairman. Matters arising. Checked through the To Do list. Clerk confirmed that Southern Water called her back to say the leak on Roberts Road had been fixed.

#### **19.35 The Borough and County Councillors reports**

- a) Borough Councillor – Cllr David Drew  
Confirmed he would be happy to provide a grant for the SID. **Action** Clerk to contact Jenny Brain at TVBC to confirm how much is left from the Ward Councillor budget and then apply for the grant. The Andover bid has been approved re the Business Improvement District. The Resilience Forum held in early November was a useful event. Reminding Parishes that if any Listed Buildings are in dis-repair to inform TVBC. **Action** Cllr Gaines to research and document all listed properties in Parish. 19.50 Cllr Drew leaves the meeting.
- b) County Councillor – Cllr Andrew Gibson – not present, but sent a report to say there were 2 meetings scheduled regarding the A272/A30 junction and would report back after these.

#### **19.36 Parish Matters**

- a) Street lighting – to confirm part night-time switch off  
This only affects lights belonging to HCC on residential roads between the hours of 01.00 and 04.00. Principal routes (A, B and C roads), town centres, roads with vertical traffic calming and areas adjacent to controlled pedestrian crossings are excluded. Due to commence on 1<sup>st</sup> April, 2018. This will be included in a Newsletter before April. **Action** Clerk to add to January agenda whether those lights belonging to the parish should also be included in this initiative.
- b)Footpaths – school path update  
Confirmed the trial will be until 21<sup>st</sup> December. Cllr Gaines said that in reality if someone wants to cycle on any footpath they will. It has been used by bikes for over 20 years. There is also no way to enforce the no cycling rule. It isn't a criminal offence, just trespass. Cllr Gaines will contact school again to arrange a meeting. **Action** Clerk to consult with HCC advisory team to see what safety measures can be taken to prevent children crossing road at speed from School Path. As a last option a large laminated board. Cllr B- S to show Clerk her idea of a gate.
- c) Discuss/agree modifications of 3 footpaths in parish – discussed and agreed no comment.

d) Gravel Lane – overhanging trees requiring work. Clerk spoke to home owners and work is scheduled to go ahead shortly.

### 19.37 Councillor reports

CS – Lorries accessing the Goldings site have churned up the verge, which have bulbs in. NP will speak to the site manager. AB-S commented that lorries were blocking the road at 08.30 at the new building site opposite Greenacres. SG reminded PC that TVBC don't insist on having a road management scheme in place for a build of this size. NP confirmed that work has started on Beadon Meadow (Barton Cottage) and is due for completion in January 2020. All vehicles will be parked on site once the entrance has been completed. Residents close to the site were written to by Alfred Homes. He has met the site manager. Alfred Homes hoping to dig a trench along Gravel Lane for electricity cables. Issues with dog waste in playground and outside shop. **Action** Clerk to contact the dog warden and arrange a visit. Speed of cars a problem coming down Newton Hill. Can HCC extend 30mph i) from the junction with Bransbury Lane, ii) from Dever Bridge and iii) from Wades House. **Action** Clerk to contact HCC. SG suggested donating some funds towards the repair of the 13<sup>th</sup> Century encaustic tiles at All Saints Church– Clerk checked with HALC whether this was possible and it is via section 137 funds. **Action** Clerk to add to January agenda.

### 19.38 Planning applications

To receive planning committee decisions in respect of planning applications received since the last meeting. 18/02753/FULLN – demolition of workshop, removal of containers and construction of building to provide an office, reception, part store, car showroom and WCs at Hill Farm Garage, Andover Road. Decided to support application with various comments. a) Discuss/agree response for planning application 18/02919/VARN – vary condition 02 of 15/02014/FULLN (erection of 2 dwellings) to include revised drawings 695/18/01 A and 695/18/02 A to allow for additional rooflights with roof space at Amberley House and Drayton View, 23A and 23B West Road, Barton Stacey, Winchester. Discussed application and agreed and resolved a neutral decision with no additional comments. **Action** Clerk to revert to TVBC.

### 19.39 Clerk's report

Winterborne clear up was a success, 12 adults with some children attended. Clerk already sent thanks for all those involved. Contractor has completed tree work around rec/playground. The ash trees to be pollarded by the school will take place on Friday 30<sup>th</sup> November. The Hawthorns which require planning permission will be done once planning has been received. The new matting has been put down in the playground and the ropes have been replaced. The beams will be added shortly. Playground annual check due in November.

### 19.40 Finance

FINANCIAL STATEMENTS October 2018

<b>Treasurers Actual</b>	<b>In</b>	<b>Out</b>	<b>Balance</b>
Closing balance as at 1 October, 2018			<b>£21,201.02</b>
Payments received October	£1364.38		
Payments cleared during October		£2534.48	
<b>Total closing balance 30 October 2018</b>			<b>£20,030.92</b>
<b>Business Instant Access Actual</b>			
Opening balance 30 September			<b>£14005.39</b>
Payments received October	£1.73		
Payments cleared October		£0	
<b>Total Closing balance 28 October 2018</b>			<b>£14007.12</b>
<b>Invoices yet to be paid</b>			
Clerk's salary		£493.22	
Clerk's expenses		£23.37	
Admin costs		£32.75	

These minutes are a true representation of the meeting. Signed and Dated \_\_\_\_\_

Barton Stacey Village Hall – inv 998,1002	£45.00	
Greensmile Ltd inv 5114	£535.50	
Wades Estate Trust - water	£73.35	
Chubb - pavilion	£208.08	
Wessex – electrical report, pavilion	£300.00	
Euls Ltd – permissive path	£1.00	
Vitaplay – rubber matting	£654	
Refund to Wherwell PC	£5.00	
Refund to South Wonston PC	£10.00	
Refund to North Waltham PC	£15.00	
Refund to Longparish PC	£5.00	
Refund to Hurstbourne Tarrant PC	£10.00	
1 2 Tree (Dewey Countryside Services)	£265.00	
<b>Total</b>	<b>£2,676.27</b>	
<b>Total estimated balance available</b>		<b>£31,361.77</b>

- a) Receive and approve monthly financial report for October. Proposed to approve the financial report. Resolved. Cllr Bettle-Shaffer signed the statements.
- b) To approve to purchase 11<sup>th</sup> edition of Arnold-Baker on Local Council Administration £103.99. Approved and resolved. **Action** Clerk to purchase.

#### 19.41 Allotments – to discuss/agree

- a) Allotment fees and costs – there has been a complaint from an allotment holder that the rental cost is high compared other local allotments. SG confirmed that having looked around at many allotment rents, cost per square m are between 1-79p. BS is 40p per square metre. When setting up allotments the PC took advice from Wonston, where plot rents are 38.8p a sq metre (although path included within plot unlike BS). The plots are half the size of BS. Cheap allotments are usually ones which have been in existence many years and therefore haven't had the large set up costs. Cllr Gaines and the Clerk have put together a cost v income spreadsheet which show costs since set up. Total costs still exceed income by £2,226, this excludes any admin costs and there has been no charge for pest control. Proposed and resolved to keep rent the same as they are not excessive. Comparisons with other allotments was made using sq metre costs as sizes vary so much.
- b) Rabbit issues – Landowners duty is to keep vermin down. Allotment holders to report to Clerk when there are issues. Pest controller has visited allotment/rec 8 times since May. Suggested rabbit wire on the rec but pest controller said it would not work due to the geography and will also be prone to constant damage from footballs. A visit on 9<sup>th</sup> November for half an hour, no rabbits seen. **Action** Cllr Gaines will send allotment holders the schedule of costs/income and if allotment holders not satisfied the possibility of a meeting with allotment holders was discussed.
- c) hedge replacement – a section along Bransbury Lane requires some hedge. Proposed and resolved to buy some saplings to plant in this area. 21.05 Cllr Bettle-Shaffer leaves

#### 19.42 Play

Discuss/agree which ideas are to be adopted from suggested informal play schedule. Went through all items on the schedule. Proposed and resolved to go ahead with the Basketball net, wildflower area on the bank on the recreation field and petanque pitch totalling £1974. **Action** Clerk to contact TVBC to draw down monies.

#### 19.43 Pavilion – discuss and agree actions if relevant

- a) update on claim on PC insurance following an injury by the pavilion – Insurers have recommended that the PC settle the claim through public liability. Agreed and resolved to settle once the last questions have been answered by the insurer.
- b) update on pavilion interior and exterior – **Action** Clerk to formally write to football Club to ensure all alcohol is removed from locked cabinets as the pavilion is not a licensed premise. **Action** Clerk and SG to put together a new agreement to discuss at January meeting and include updated charges. **Action** Clerk to put together a schedule for councillors to take it

in turns monthly to check the pavilion.

c) Formation of a pavilion fund raising committee – to discuss at January meeting.

Proposed and resolved to extend the meeting until 21.42

**19.44 Roads and Highways**

a) Speed Indicator device – update on licences, costs and progress. Paul Gibson has kindly offered to responsible for the SID, re-siting it according to the schedule and charging the batteries. The cost of the posts have increased from £405 to £559. Agreed that HCC will complete the work. The cost of the SID will be shared between Longparish, who have had their locations signed off by HCC. **Action** Clerk can now apply for SSE licence for use of their light on Roberts Road.

b) A30/A272 junction – update. Martin Wiltshire had phoned Cllr Gaines to reassure her that HCC were looking into traffic lights. Cllr Gaines to email him with details of A350 traffic lights. Cllr Gibson has 2 meetings scheduled with HCC and will revert. Cllr Gaines/Prideaux would like to join Cllr Gibson for these meetings if possible but would depend on their diaries.

**19.45 Welcome Pack**

This is now to be called the Village Directory. Cllr Gaines/Cooper and the Clerk met last week. Various actions to now be completed to compile all information to be included.

**19.46 Correspondence List**

1 email distributed from a resident in Michelmersh regarding their conservation area asking for any advice re a planning application that has been lodged.

**19.47 Parish Councillor Vacancy**

a) Presentation from candidates – One candidate has withdrawn. Cllr Gaines read out the statement from Donna Oliver as she has a longstanding prior engagement.

b) Discuss selection of candidate to fill vacancy – Cllr Gaines proposed the co-option of Donna Oliver. Resolved. **Action** Clerk to complete paperwork so she can attend the next meeting as a councillor.

**19.48 Councillor/clerk training and Meetings**

Cllrs Cooper and Sherwood attended TVBC planning enforcement workshop on 8<sup>th</sup> November. Cllrs Gaines/Prideaux attended the Resilience Forum on 3<sup>rd</sup> November. Cllr Gaines to attend Basic Planning for Local Councils on Wed 28<sup>th</sup> November. Clerk to attend Health and Safety meeting at HALC on 29<sup>th</sup> November.

Cllr Prideaux wanted to thank the Clerk and Cllr Gaines for all the hard work that they have put in over the last year.

Meeting Closed: 21.41

Next Meeting: Tuesday 15<sup>th</sup> January, 2019

**Summary of Actions:**

<b>Paragraph</b>	<b>Description</b>	<b>Person</b>
19.35a	Contact Jenny Brain at TVBC re grant from DD	Clerk
19.35a	List of Listed Buildings in the parish	Cllr Gaines
19.36b	Contact HCC advisory group re exit from school path onto Bullington Lane	Clerk
19.37	Contact Dog warden at TVBC	Clerk
19.37	Contact HCC re extending 30mph area	Clerk
19.37	Add to January agenda re sponsoring 13 <sup>th</sup> century tiles at All Saints Church	Clerk
19.38	Revert to TVBC re planning decision	Clerk
19.40b	Purchase new Charles Arnold-Baker book	Clerk
19.41b	Write to allotment holders re costs etc	Cllr Gaines
19.42	Confirm S106 monies for informal play	Clerk
19.43b	Write to BSFC re removal of alcohol from pavilion	Clerk
19.43b	Put together formal agreement for BSFC	Clerk/Cllr Gaines
19.43b	Schedule for checking pavilion	Clerk
19.44a	Apply for licence from SSE to use their light for SID	Clerk
19.47	Complete paperwork for Donna Oliver to be co-opted onto council	Clerk