

**Barton Stacey Parish Council**  
**Barton Stacey Allotments**  
**Rules and regulations for plottolders**

November 2013

### 1. ADMINISTRATION

- 1.1 Contact with Barton Stacey Parish Council (BSPC) is usually through the Clerk
- 1.2 Contact details and allotment records will be held on computer in accordance with the latest data protection regulations and will be available to the Clerk and all Councillors. Plottolders wanting to withhold any contact details from any other persons should inform the Clerk.
- 1.3 Plottolder's co-operative: BSPC will not be involved but must be kept informed if one is set up.

### 2. TENANCY

- 2.1 1<sup>st</sup> October to 31<sup>st</sup> September
- 2.2 Rent: £...10..... per 5m x 5m ( 1 rod). (Area: 25 sq m or 30 sq yds) e.g charge for 5 x (5mx5m) or (5 rods) plot is £50 ; 10 x (5mx5m) or (250 rods) plot is £100
- 2.3 Payment: One year's rent in advance (preferably by cheque) due on 1<sup>st</sup> October.
- 2.4 Shared plots are permitted but an application must be made for each tenant. Assigning a plot to a family member will be looked at sympathetically.
- 2.5 Termination: notice of 28 days is required on either side. Termination will be automatic if rent is overdue for 30 days and for ignoring rules despite two written warnings (see also 4.4)
- 2.6 Compensation for unused rent on termination is at the discretion of BSPC.
- 2.7 BSPC has no liability for any allotment holder's activity or property on the site.
- 2.8 The plottolder is responsible for all aspects of health and safety on their plot.
- 2.9 Residents of the BSPC's area will be given priority in the allocation of plots.

### 3. RULES

**The Parish Council may amend these rules from time to time, any such amendment shall be posted on the noticeboard and will therefore become effective condition from the date of posting.**

- 3.1 Plots are to be kept clean and in a good state of cultivation. The plot is not to be used as a business. There shall be no trees except fruit trees (semi-dwarf) and these should not be planted within 2 metres of an adjacent plot. Soft fruit bushes and rhubarb crowns are to be no nearer than one metre to an adjacent plot. No poultry, livestock or bees are to be kept.
- 3.2 No nuisance shall be caused to any other plottolder, the public or neighbours.
- 3.3 Footpath. Within the width of the plot one footpath is to be maintained to a width of 0.45 metres (1'6") and is to be kept trimmed by the plottolder. These footpaths are also for the use of the adjoining plottolder and are not to be obstructed. Plottolders are required to maintain the common site paths by their plot.
- 3.4 Barbed wire is not permitted.
- 3.5 Sheds etc. Purpose designed sheds, greenhouses, tool boxes are permitted after prior approval by BSPC (Max size: 1.8m x 2.4m i.e. 6'x8'). They are to be placed so as to cast minimum shade on other plots.
- 3.6 Any Temporary Structures used to protect a crop during its period of growth shall be removed after the crop has been harvested and stored in an appropriate place as agreed by the Council. They are to be placed so as to cast minimum shade on other plots.
- 3.7 At the end of the tenancy: Plottolders are to remove sheds and owned plants and clear the ground to satisfaction of BSPC.
- 3.8 Watering: No direct hose connection may be made to the mains. Buckets should be used from the trough.
- 3.9 Bonfires are not permitted.
- 3.10 Children must be under the supervision of the plottolder at all times.
- 3.11 Dogs: Only on lead or tethered.
- 3.12 Vermin: BSPC to be notified. No guns are allowed on the site.
- 3.13 Security: **Plottolders are to ensure that the allotment gate are kept locked.**
- 3.14 Car parking: All parking should be in the adjoining car park and not on the road. No overnight parking is permitted.

### 4. RESOLUTION OF DISPUTES

- 4.1 Inspections may be made at any time by the Clerk or any Councillor.
- 4.2 The decision about any complaint rests solely with BSPC.
- 4.3 Any complaint from BSPC about a plot will be given in writing to the plottolder.
- 4.4 Should a complaint not be acted upon by the plottolder within 2 weeks of the second warning notice, the tenancy will be terminated. Any costs incurred by BSPC in clearing the plot will be sought from the tenant.
- 4.5 Any additional rules will be notified to all plottolders.

Mrs Sue Gaines. Chairman, Barton Stacey Parish Council  
November 2013